

**Wholesale Closing Disclosure Request Form Job Aide**

This job aide will provide information on how to request an initial CD through TPO connect*.*

1. Closing Disclosure request form is in TPO connect under documents. The brokers will have access to fill out to the entirety.



1. Once the CD Request form is filled out, the broker will need to upload the CD request through TPO connect and save into (QUONTIC CD REQUEST FORM) bucket. 



1. The request will appear inside encompass in line for the loan to be assigned to a closer and released within the stated SLA time.