A picture containing font, text, graphics, screenshot

Description automatically generated

**Wholesale Closing Disclosure Request Form Job Aide**

This job aide will provide information on how to request an initial CD through TPO connect*.*

1. Closing Disclosure request form is in TPO connect under documents. The brokers will have access to fill out to the entirety.

A screenshot of a computer

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1. Once the CD Request form is filled out, the broker will need to upload the CD request through TPO connect and save into (QUONTIC CD REQUEST FORM) bucket. 

A screenshot of a cell phone

Description automatically generated

1. The request will appear inside encompass in line for the loan to be assigned to a closer and released within the stated SLA time.